



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

February - May 2024

Liz Leffman
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued:
3 January 2024

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the fourth working day before the matter is due to be considered. Requests should be emailed to committeesdemocraticservices@oxfordshire.gov.uk or a form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 14 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

[Oxfordshire's Cabinet | Oxfordshire County Council](#)

The Forward Plan

Cabinet Meetings

23 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Capital Programme Approvals - January 2024 <i>(Ref: 2023/233)</i></p> <p>Report on variation to the capital programme for approval (as required).</p>	Cabinet <i>(23 January 2024)</i>	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Natalie Crawford, Capital Programme Manager	Director of Finance
<p>Cross Regional Project - Children's Services <i>(Ref: 2023/260)</i></p> <p>Cross Regional Project Contract extension and additional beds</p>	Cabinet <i>(23 January 2024)</i>	Yes - Revenue Expenditure > £500,000	None	Approach consulted on as part of Partnership agreement and requirements of extension.	Decision due date for Cabinet changed from 21/11/2023 to 23/01/2024. Reason: Further work required	Cabinet Member for Children, Education & Young People's Services	Alison Walker, Commissioning Officer Promote and Prevent	Corporate Director for Children's Services
<p>Future Council Governance Group - Final Report <i>(Ref: 2023/364)</i></p>	Cabinet <i>(23 January 2024)</i>	Yes – Affects more than 1 division	None	N/A		Leader	Simon Harper, Head of Governance	Director of Law & Governance

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To note the work undertaken by the Future Council Governance Group including recommendations for consideration by the Cabinet								
<p>Report on the authority's policy for compliance with the regulation of investigatory powers act 2000, the use of activities within the scope of this act and recent inspection by the investigatory powers commissioner's office (Ref: 2023/323)</p> <p>Report on the authority's policy for compliance with the regulation of investigatory powers act 2000, the use of activities within the scope of this act and recent inspection by</p>	Cabinet (23 January 2024)	Yes - Affects more than 1 division		N/A	<p>Decision due date for Cabinet changed from 21/11/2023 to 19/12/2023. Reason: Further work required</p> <p>Decision due date for Cabinet changed from 19/12/2023 to 23/01/2024. Reason: Further work required</p>	Cabinet Member for Community & Corporate Services	Jody Kerman, Head of Trading Standards Tel: 07909 905514	Director of Law & Governance

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
the investigatory powers commissioner's office								
<p>Sale of Chilterns End, Henley <i>(Ref: 2023/359)</i></p> <p>Chilterns End has been declared surplus to the councils need and is currently being marketed for sale. We have asked for final bids by mid-December 2023. We are expecting a range of bids to be received. A recommendation will be made on which offer to accept.</p>	Cabinet <i>(23 January 2024)</i>	Yes - Capital Expenditure >£1m	Paragraph 3	N/A		Cabinet Member for Finance	Michael Smedley, Head of Estates, Assets and Investment	Executive Director: Resources
<p>People and Culture Strategy <i>(Ref: 2023)</i></p> <p>To approve the People and Culture Strategy which ensures we will have</p>	Cabinet <i>(23 January 2024)</i>	No	None	N/A		Cabinet Member for Community & Corporate Services	Cherie Cuthbertson, Director of Workforce and Organisational Development	Executive Director: Resources

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
the right people, with the right skills, in the right place, at the right level and at the right cost to deliver the overall strategic vision								
<p>Business Management & Monitoring Report - October/November 2023 <i>(Ref: 2023/229)</i></p> <p>The business management reports are part of a suite of performance, risk and budget documents which set out our ambitions, priorities, and financial performance.</p>	Cabinet <i>(23 January 2024)</i>	No	None	N/A		Cabinet Member for Finance, Cabinet Member for Community & Corporate Services	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p>Delegated Powers Report for October to December 2023 <i>(Ref: 2023/230)</i></p> <p>To report on a quarterly basis any executive decisions</p>	Cabinet <i>(23 January 2024)</i>	No	None	N/A		Leader	Colm Ó Caomhánaigh, Democratic Services Manager Tel: 07393 001096	Director of Law & Governance and Monitoring Officer

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c). It is not for Scrutiny call-in.								
<p>Local Enterprise Partnership (LEP) Integration (Ref: 2023/346)</p> <p>To note the latest announcements from government regarding LEP integration and approve the approach for the integration of LEP functions.</p>	Cabinet (23 January 2024)	Yes - Affects more than 1 division	None			Leader	Chloe Taylor, Interim Head of Strategy	Executive Director: People
<p>OxLEP's Oxfordshire Strategic Economic Plan 2023 - 2033 (Ref: 2023/345)</p>	Cabinet (23 January 2024)	No	None	N/A		Leader	Chloe Taylor, Interim Head of Strategy	Executive Director: People

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
An update on OxLEP's Oxfordshire Strategic Economic Plan 2023 – 2033								

30 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Budget & Business Planning Report - 2024/25 - January 2024 <i>(Ref: 2023/170)</i></p> <p>To propose the 2024/25 revenue budget, MTFP and capital programme for recommendation to Council in light of</p>	Cabinet <i>(30 January 2024)</i>	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance

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Item to be considered		Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
comments from the Performance & Corporate Services Overview & Scrutiny Committee and consultation feedback.									

27 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Capital Programme Approvals - February (Ref: 2023/266)</p> <p>Report on variation to the capital programme for approval (as required).</p>	Cabinet (27 February 2024)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p>Renewal of Language contracts: Interpretation, translation and BSL</p>	Cabinet (27 February 2024)	Yes - Revenue Expenditure > £500,000	None	Internal staff user survey. Exploring the	Decision due date for Cabinet changed from 21/11/2023 to 27/02/2024.	Cabinet Member for Public Health, Inequalities &	Louise McMartin, Joint Senior Commissioner Start Well	Corporate Director for Adults Services

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><i>(Ref: 2023/203)</i></p> <p>To seek approval on the approach to renew the Interpretation, translation and BSL contracts which expire in mid 2024.</p>				<p>potential to engage residents groups who use the services.</p>	<p>Reason: further work required.</p>	<p>Community Safety</p>		
<p>Vision Zero Strategy <i>(Ref: 2023/317)</i></p> <p>To seek approval of the Vision Zero Strategy</p>	<p>Cabinet <i>(27 February 2024)</i></p>	<p>Yes – Affects more than 1 division</p>	<p>None</p>	<p>There will be a public consultation held via Lets Talk Oxfordshire</p>		<p>Cabinet Member for Highway Management</p>	<p>Caroline Coyne, Assistant Project Manager</p>	<p>Corporate Director Environment & Place</p>

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19 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Business Management & Monitoring Report - December 2023 / January 2024 (Ref: 2023/278)</p> <p>The business management reports are part of a suite of performance, risk and budget documents which set out our ambitions, priorities, and financial performance.</p>	Cabinet (19 March 2024)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Corporate Services, Cabinet Member for Finance	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p>Capital Programme Monitoring Report - January 2024 (Ref: 2023/276)</p> <p>Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	Cabinet (19 March 2024)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Natalie Crawford, Capital Programme Manager	Director of Finance

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Treasury Management Quarter 3 Report (2023/24) (Ref: 2023/277)</p> <p>To provide an update on Treasury Management Activity in 2023/24 in accordance with the CIPFA code of practice.</p>	Cabinet (19 March 2024)	No	None	N/A		Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel: 07917 262935	Director of Finance
<p>Workforce Report and Staffing Data - Quarter 3 - October to December 2023 (Ref: 2023/279)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	Cabinet (19 March 2024)	No	None	N/A		Cabinet Member for Corporate Services	Cherie Cuthbertson, Director of Workforce and Organisational Development	Director of Finance
<p>Oxfordshire Councils Charter (Ref: 2023/351)</p> <p>Adoption of a charter to underpin our ways</p>	Cabinet (19 March 2024)	Yes – affects more than 1 division	None	N/A		Leader	Emily Schofield, Acting Head of Strategy Tel: 07881 311707	Chief Executive

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
of working and commitment with Town and Parish Councils across Oxfordshire. This is a joint charter with all the Districts and City Councils and OALC.								

23 April 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Family Safeguarding Plus (FSP) Model (Ref: 2023/309)</p> <p>Seek approval to proceed with the retender of the Family Safeguarding Plus Model (FSPM), and the application of the preferred option as outlined in the Business Case.</p>	Cabinet (23 April 2024)	Yes - Revenue Expenditure > £500,000	None	Approach consulted on as part of Partnership agreement and the requirement to re-commission the FSPM service.	<p>Decision due date for Cabinet changed from 19/12/2023 to 27/02/2024. Reason: Deferred for further work required.</p> <p>Decision due date for Cabinet changed from 27/02/2024 to 23/04/2024. Reason: Further work required</p>			

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Approval of new managed service recruitment contract (Ref: 2023/343)</p> <p>Follow the retender exercise of the current Comensura contract and evaluation of bids for the new contract, we would like to seek cabinet approval to proceed to award stage</p>	Cabinet (23 April 2024)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Community & Corporate Services	Sue Galvin, Administrative Officer Support Tel: (01865) 328547	Director of Human Resources
<p>Future Generations (Ref: 2023/361)</p> <p>For Cabinet to agree to the adoption of a Future Generations mission statement</p>	Cabinet (23 April 2024)	No	None	N/A		Cabinet Member for Climate Change Delivery & Environment	Elena Grant, Policy Officer Tel: 07825 403173	Executive Director: Resources

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Cabinet Member Decision Meetings

Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations

22 February 2024

<p>Cessation of Household Waste Recycling Centre Summer Thursday Late Night Opening <i>(Ref: 2023/363)</i></p> <p>There has been a long-standing arrangement that during the summer months (April – September) sites will remain open to 8pm on a Thursday. In the context of wider service and usage these extended hours are not well used; repeated communications through a variety of channels have promoted the service, but it remains underutilised. As part of the corporate approach to deliver authority wide</p>	<p>Delegated Decisions by Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations <i>(22 February 2024)</i></p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>		<p>Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations</p>	<p>Steve Burdis, Group Manager Waste Contracts</p>	<p>Corporate Director Environment & Place</p>
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savings it is proposed that late night opening is stopped in 2024 and a saving of £27k is used to meet pressures elsewhere in the service								
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Cabinet Member for Children, Education & Young People's Services

16 January 2024

<p>Formal Approval of Schools Funding Formula 2024/25 <i>(Ref: 2023/231)</i></p> <p>To seek approval for the funding formula for schools.</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(16 January 2024)</i></p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>Schools Forum</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Sarah Fogden, Finance Business Partner Tel: 07557 082613</p>	<p>Corporate Director for Children's Services</p>
<p>Approved Provider List for Care and Support Agencies <i>(Ref: 2023/330)</i></p> <p>An Approved Provider List for providers offering care and support services</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(16 January 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255</p>	<p>Corporate Director for Children's Services</p>

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<p>Children's Services Residential Capital Programme OCC DfE Bid 1 - SOLO 2 Home <i>(Ref: 2023/348)</i></p> <p>Part of the approved DfE Match funding bid of £10.45m to provide new homes for children within the county, SOLO 2 Home is on of 4 new homes OCC will acquire and refurbish as a short-term care home for children</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(16 January 2024)</i></p>	<p>Yes - Capital Expenditure >£1m</p>	<p>Paragraph 3</p>	<p>Engagement with vendor; ward/parish/district cllrs underway as part of approved pre-app process to purchase prior to planning permission</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Andrea Benneyworth, Programme Manager</p>	<p>Corporate Director for Children's Services</p>
<p>Children's Services Residential Capital Programme OCC DfE Bid 2 - ASD Home <i>(Ref: 2023/349)</i></p> <p>Part of the approved DfE Match funding bid of £10.45m to provide new homes for children within the county, ASD Home is on of 4 new homes OCC will</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(16 January 2024)</i></p>	<p>Yes - Capital Expenditure >£1m</p>	<p>Paragraph 3</p>	<p>Engagement with vendor; ward/parish/district cllrs underway as part of approved pre-app process to purchase prior to planning permission</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Andrea Benneyworth, Programme Manager</p>	<p>Corporate Director for Children's Services</p>

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acquire and refurbish as a long-term care home for children								
<p>Approval required for Tender for "Multiply" program <i>(Ref: 2023/358)</i></p> <p>We seek approval to run an open tender process with a value of £600,000 for a provider to run the "Multiply" program. We also seek delegated authority to award a service contract at the end of the process. We aim to commence the process on 18th January 2024.</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(16 January 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Angela Turton, Strategic Partnership Manager</p>	<p>Corporate Director for Children's Services</p>

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7 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Formal Approval of Early Years Funding Formula 2024/25 <i>(Ref: 2023/267)</i></p> <p>The local authority is required to set a funding formula for 2-year old and for 3 and 4 year old provision.</p>	Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(7 February 2024)</i>	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Children, Education & Young People's Services	Sarah Fogden, Finance Business Partner Tel: 07557 082613	Corporate Director for Children's Services

Cabinet Member for SEND Improvement

17 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Recommissioning the Current Alternative Provision DPS for an Open Framework <i>(Ref: 2023/224)</i></p>	Delegated Decisions by Cabinet Member for SEND	Yes - Revenue Expenditure > £500,000	None	N/A	Decision due date for Delegated Decisions by Deputy Leader of the Council (inc Children, Education	Cabinet Member for SEND Improvement	Martin Goff, Head of Access to Learning, Sarah Roberts, Commissioning	Corporate Director for Children's Services

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To seek approval to tender for an AP contract on an Open Framework. This will enable OCC and schools to Commission providers of Alternative Provision that are suitable and will ensure cost control.	Improvement (17 January 2024)				& Young People's Services) changed from 17/10/2023 to 16/01/2024. Reason: further work required.		Officer Tel: 07720 805979	

Cabinet Member for Transport Management

25 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Banbury: Grimsbury and Nethercote - proposed 20mph speed limit and associated speed limit buffers	Delegated Decisions by Cabinet Member for Transport	No	None	Standard traffic scheme consultation	Decision due date for Delegated Decisions by Cabinet Member for Highway	Cabinet Member for Transport Management	Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
(Ref: 2022/149) Proposed 20mph speed limit for improved road safety and environment	Management (25 January 2024)				Management changed from 07/09/2023 to 25/01/2024. Reason: further work required.			
Abingdon - B4017 Bath Street - proposed no waiting at any time restrictions and cycle lane (Ref: 2023/287) Proposal is being put forward to improve the safety and amenity of pedal cyclists to encourage active travel - the proposal is being funded by major residential development in north Abingdon.	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Michelle Plowman, Principal Engineer (Road Agreements Team - S&V) Tel: 07557 082567	Corporate Director Environment & Place
Aston Rowant & Kingston Blount: Proposed 20 Mph Speed Limits (Ref: 2023/300) To consider the	Delegated Decisions by Cabinet Member for Transport Management (25 January	No	None	Standard statutory consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
responses to Formal Consultation and determine the level and extent of speed limits to be implemented	2024)				25/01/2024. Reason: Further work required			
Wheatley waiting restriction review 2023/24 (Ref: 2023/294) To seek approval for proposals to make changes to waiting restrictions in Wheatley to address local concerns around parking.	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.		Cabinet Member for Transport Management	Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place
Cholsey- Papist Way - proposed waiting restrictions (Ref: 2023/164) A decision is required on proposed waiting restrictions.	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 07/09/2023 to 12/10/2023. Reason: further work required. Decision due date for Delegated Decisions by Cabinet Member for Highway	Cabinet Member for Transport Management	Aaron Morton, Engineer (Road Agreements Team - SV Engineering 1) Tel: 07393 001028	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					Management changed from 12/10/2023 to 25/01/2024. Reason: further work required.			
<p>Shrivenham - Townsend Road - proposed traffic calming measures and bus stop clearways (Ref: 2023/155)</p> <p>Proposed traffic calming measures and bus stop clearway for improved road safety and bus user amenity.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.	<p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 07/09/2023 to 12/10/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 12/10/2023 to 25/01/2024. Reason: further work required.</p>	Cabinet Member for Transport Management	Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	Corporate Director Environment & Place
<p>A4144 Woodstock Road shared use cycle track (Ref: 2023/322)</p> <p>To approve the introduction of a new shared use cyclepath</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Notice only consultation, frontages and key stakeholders		Cabinet Member for Transport Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Banbury: Proposed 20 Mph Speed Limits <i>(Ref: 2023/342)</i></p> <p>To consider responses to formal consultation and decide the shape and extent of the resulting speed limits</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Cholsey parking restriction review 2023 <i>(Ref: 2023/334)</i></p> <p>Cabinet member is requested to approve a number of waiting restrictions changes in the village of Cholsey which have been developed in discussions with the Parish Council.</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place
<p>Oxford: South Parade - proposed two - way cycling and associated amendments to waiting restrictions <i>(Ref: 2023/337)</i></p> <p>Improvement of cycle</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
connectivity by permitting cycling in both directions / formalising the current extensive level of eastbound cycle traffic in this one way street								
<p>Proposed one way Street - Chapel Lane, Enstone (Ref: 2023/339)</p> <p>To seek approval for the introduction of a one way street traffic restriction in Chapel Lane, Enstone</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None			Cabinet Member for Transport Management	James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984	Corporate Director Environment & Place
<p>Sutton Courtenay: Proposed 20 Mph Speed Limits (Ref: 2023/299)</p> <p>To consider the responses to Formal Consultation and determine the level and extent of speed limits to be implemented</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard Statutory Consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Whitchurch-on-Thames waiting restriction changes - permit holders & waiting restrictions (Ref: 2023/332)</p> <p>To seek approval for the introduction of a scheme to better manage on-street parking restrictions, including the introduction of permit holders and no waiting restrictions</p>	<p>Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)</p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation</p>		<p>Cabinet Member for Transport Management</p>	<p>James Whiting, Principal Officer - Parking Tel: 07584 581187</p>	<p>Corporate Director Environment & Place</p>
<p>Abingdon - B4017 Bath Street - proposed no waiting at any time restrictions and cycle lane (Ref: 2023/333)</p> <p>A decision is required on proposed no waiting at any time restrictions to accommodate the provision of a cycle lane</p>	<p>Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)</p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation</p>		<p>Cabinet Member for Transport Management</p>	<p>Michelle Plowman, Principal Engineer (Road Agreements Team - S&V) Tel: 07557 082567</p>	<p>Corporate Director Environment & Place</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Alvescot: Proposed 20 Mph Speed Limits <i>(Ref: 2023/303)</i></p> <p>To consider the responses to Formal Consultation and determine the level and extent of speed limits to be implemented</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None	Standard Statutory Consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>East Hanney: Steventon Road - Proposed Traffic Calming Measures <i>(Ref: 2023/291)</i></p> <p>Proposed traffic calming associated with a Linden Homes Development being undertaken under a section 278 agreement.</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Environment & Place
<p>Henley-on-Thames Waiting restriction review <i>(Ref: 2023/ 356)</i></p> <p>To seek approval on proposals for a number of parking restriction changes in</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Henley-on-Thames.								
<p>Widmore Lane, Sonning Common - Proposed Zebra Crossing (Ref: 2024/355)</p> <p>"To seek approval for the introduction of a new Pedestrian Crossing on Sonning Common</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Rosie Wood, Consultant Engineer	Corporate Director Environment & Place
<p>North West Development (Radley) proposed 20mph Speed Limit (1720) (Ref: 2023/ 354)</p> <p>To seek approval for the introduction of a 20mph speed limit</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Environment & Place

The Forward Plan

22 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Cowley Centre East CPZ amendments - 2023 <i>(Ref: 2023/ 341)</i></p> <p>To seek approval for minor changes to the permit scheme implemented in 2021</p>	<p>Delegated Decisions by Cabinet Member for Transport Management <i>(22 February 2024)</i></p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation</p>		<p>Cabinet Member for Transport Management</p>	<p>Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437</p>	<p>Corporate Director Environment & Place</p>
<p>Cowley Centre West CPZ amendments - 2023 <i>(Ref: 2023/340)</i></p> <p>To seek approval to make a number of minor amendments to the Parking Zone implemented in 2021</p>	<p>Delegated Decisions by Cabinet Member for Transport Management <i>(22 February 2024)</i></p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation</p>		<p>Cabinet Member for Transport Management</p>	<p>Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437</p>	<p>Corporate Director Environment & Place</p>
<p>Parking review of South Oxford (extension) CPZ Dec 2023 <i>(Ref: 2023/338)</i></p> <p>To seek approval for a number of changes to the South Oxford (Extension) CPZ which was introduced</p>	<p>Delegated Decisions by Cabinet Member for Transport Management <i>(22 February 2024)</i></p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation</p>		<p>Cabinet Member for Transport Management</p>	<p>Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437</p>	<p>Corporate Director Environment & Place</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
in 2022								
<p>Zero Emission Zone contracts procurement and award key decision <i>(Ref: 2023/363)</i></p> <p>Key Decision required to allow procurement and award of contract(s) for the Zero Emission Zone scheme development, assessment, delivery and monitoring</p>	Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy <i>(22 February 2024)</i>	Yes - Capital Expenditure >£1m	None			Cabinet Member for Infrastructure and Development Strategy	Mehdi Zegmou, Senior Project Manager (Oxford City)	Corporate Director Environment & Place

21 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Market Street, Oxford: temporary public realm enhancement <i>(Ref: 2023/321)</i></p> <p>Whether to approve</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(21 March)</i>	No	None	Covered market traders, other frontages, key stakeholders such as		Cabinet Member for Transport Management	Craig Rossington, Senior Transport Planner Tel: 07880 945891	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
the scheme following consultation on an ETRO	2024)			planning and civic groups, transport groups, inclusive movement and access focus group etc.				

Cabinet Member for Infrastructure & Development Strategy

21 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>A423 Kennington Improvement Programme - Contracts and Agreements (Ref: 2023/152)</p> <p>To consider a recommendation to enter in to construction contract for A423 Kennington Improvement Programme.</p>	Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy (21 March 2024)	Yes - Capital Expenditure >£1m	None	N/A	<p>Decision due date for Delegated Decisions by Cabinet Member for Travel & Development Strategy changed from 07/09/2023 to 12/10/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Travel & Development Strategy changed</p>	Cabinet Member for Infrastructure and Development Strategy	Helen Powdrill, Programme Lead Tel: 07554 103476	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					<p>from 12/10/2023 to 14/12/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy changed from 14/12/2023 to 21/03/2024. Reason: Further work required</p>			

Cabinet Member for Finance

23 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Land South of Blandy Road Henley <i>(Ref: 2023/357)</i></p> <p>Option Agreement to dispose of parcel of land beneath a bridleway</p>	Delegated Decisions by Cabinet Member for Finance <i>(23 January 2024)</i>	Yes - Capital Expenditure >£1m	None	Highways Children's Services Directorate		Cabinet Member for Finance	Lawrence Tosh, Senior Property Office	Executive Director: Resources

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by

9 April 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Marlborough School, Woodstock (Ref: 2023/347)</p> <p>To seek approval to enter into contract with a main contractor for the construction of a new classroom block and associated internal alterations to enable the expansion of Marlborough School, Woodstock from 6FE to 7FE</p>	<p>Delegated Decisions by Cabinet Member for Finance (9 April 2024)</p>	<p>Yes - Capital Expenditure >£1m</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Finance</p>	<p>Liz Clutterbrook, Head of Major Projects</p>	<p>Director of Property</p>

Cabinet Member for Adult Social Care

The Forward Plan

23 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Learning Disability and Autism Supported Living contract extensions and new contracts (Ref: 2023/331)</p> <p>The Live Well team wish to use the extension provision for a number of supported living contracts.. Commissioning also wish to issue new contracts where all options to extend have been utilised or a new specification needs to be developed for supported living contracts. An annex will be provided with all of the contracts being affected on all the contracts that due to their value require a key</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care (23 January 2024)</p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Adult Social Care</p>	<p>Jordan Marsh, Commissioning Officer, Live Well</p>	<p>Corporate Director for Adults Services</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
decision.								

27 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Recommissioning Oxfordshire Social Care Partnership (Ref: 2023/350)</p> <p>Current contract with Oxfordshire Strategic Care Partnership expires on 31/3/2024. We have been working on the renewal of this contract, following an exemption procedure.</p> <p>Given the value of the contract, we would like to seek approval for awarding this contract to OSCP.</p>	Delegated Decisions by Cabinet Member for Adult Social Care (27 February 2024)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Adult Social Care	Fulya Markham, Senior Strategic Commissioning Officer Tel: 07776 997956	Corporate Director of Adult Social Care

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Financial and wellbeing advisory service (Ref: 2023/315)</p> <p>To seek approval to procure a new financial and wellbeing advisory service via a competitive tender process and delegate contract award following the tender to Dir of PH, Dir of ASC and S151 Officer</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care (27 February 2024)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>	<p>Decision due date for Cabinet changed from 19/12/2023 to 23/01/2024. Reason: Further work required</p> <p>Decision due date for Cabinet changed from 23/01/2024 to 27/02/2024. Reason: Further work required</p>	<p>Cabinet Member for Adult Social Care</p>	<p>John Pearce, Service Manager, Strategic Commissioning Tel: (01865) 323619</p>	<p>Corporate Director of Adult Social Care</p>

19 March 2024

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Recommissioning of Learning Disability Respite Services <i>(Ref: 2023/234)</i></p> <p>Key Decision needed to proceed with the procurement of Learning Disability Respite services.</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care <i>(19 March 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>Learning Disability community within Oxfordshire</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 17/10/2023 to 27/02/2024. Reason: not required as urgently as first advised.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 27/02/2024 to 21/11/2023. Reason: this needs to be brought forward to meet the procurement timeline.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 21/11/2023 to 23/01/2024. Reason: Further work required</p> <p>Decision due date for Delegated Decisions by Cabinet Member for</p>	<p>Cabinet Member for Adult Social Care</p>	<p>Melanie de Cruz, Commissioning Manager Live Well</p>	<p>Corporate Director of Adult Social Care</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					Adult Social Care changed from 23/01/2024 to 19/03/2024. Reason: Further work required			

Cabinet Member for Public Health, Inequalities & Community Safety

9 January 2024

<p>Automatic Fire Alarm Attendance Policy (Ref: 2023/352)</p> <p>To proceed to public consultation with proposals for changes to the Fire and Rescue Service's policy for attending incidents involving automatic fire alarms.</p>	<p>Delegated Decisions by Cabinet Member for Public Health, Inequalities & Community Safety (9 January 2024)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>Public consultation</p>		<p>Cabinet Member for Public Health, Inequalities & Community Safety</p>	<p>Jason Crapper, Area Manager</p>	<p>Chief Fire Officer</p>
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6 February 2024

The Forward Plan

<p>Extension to local stop smoking service <i>(Ref: 2023/353)</i></p> <p>To provide a case to extend the local stop smoking service by 12 months</p>	<p>Delegated Decisions by Cabinet Member for Public Health, Inequalities & Community Safety <i>(6 February 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Public Health, Inequalities & Community Safety</p>	<p>Derys Pragnell, Consultant in Public Health</p>	<p>Corporate Director: Public Health & Community Safety</p>
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